

W. G. B.

## AGENDA COVER MEMORANDUM

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**AGENDA DATES:** June 20, 2007 Work session  
June 27, 2007 Public Hearing and Adoption (9:00 a.m.)

**TO:** Board of County Commissioners

**DEPT.:** County Administration

**PRESENTED BY:** William Van Vactor, County Administrator  
David Garnick, Budget & Financial Planning Manager

**AGENDA TITLE:** **DISCUSSION/2007-2008 LANE COUNTY BUDGET, MAKING APPROPRIATIONS AND LEVYING TAXES**

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### I. MOTION

NONE, this is a discussion item only.

### II. AGENDA ITEM SUMMARY

The Board of County Commissioners must adopt a FY 2007-2008 budget prior to June 30, 2007 (ORS 294). The Board is asked to give staff direction as to which items they want included in the final Adopted Budget Order and accompanying attachment.

### III. BACKGROUND/IMPLICATIONS OF ACTION

#### A. Board Action and Other History

The County Administrator presented the Proposed FY 2007-2008 budget to the Lane County Budget Committee on April 26, 2007. The committee held a required public hearing, held three work sessions, took more public comment and deliberated for five hours before approving the budget and the taxing authority on May 30, 2007.

The notice and financial summary of the approved budget will be published on June 18<sup>th</sup>, 2007, in the Register Guard as required by state budget law for the June 27<sup>th</sup>, 2007, public hearing. The Board may make adjustments within the funds, but may not increase appropriations by more than \$5,000 or 10 percent of total fund expenditures, whichever is greater, in any fund. The Board may also determine, make and declare tax levies equal to or less than that approved by the Budget Committee.

## **B. Policy Issues**

The Approved and Adopted budgets are in compliance with state budget law and do not conflict with any established County policy.

## **C. Board Goals**

Lane County's budget and financial management policies support the County's strategic goal of ensuring stability in service delivery to promote the efficient use of public funds.

## **D. Financial and/or Resource Considerations**

The budget approved by the budget committee represents a balanced budget. In addition, any changes made by the Board of County Commissioners to the Approved Budget will be need to be offset in such a way as to maintain the balanced budget status.

## **E. Analysis**

### **BUDGET ADJUSTMENTS (Attachment A) Totaling (\$457,030)**

Lane County departments have requested a series of budget adjustments across multiple funds since the Budget Committee approved the budget. The proposed adjustments, summarized on Attachment A, are classified into several different groupings depending upon the level of review and analysis required, and whether or not they involve a policy issue. These groups include routine HOUSEKEEPING items, REBUDGETS, and GRANT RELATED items. New Adds, Reductions, or controversial items are called out separately below in the POLICY ISSUES section.

#### **HOUSEKEEPING** (no material provided except Attachment A)

These are technical adjustments that are the result of:

- Recent Board actions,
- Personnel reclassification/adjustments,
- Updated information or corrections of errors or omissions in the Approved Budget.

#### **REBUDGETS** (no material provided except Attachment A)

These are FY 2006-2007 expenditures or projects with dedicated funding that will not be completed by June 30<sup>th</sup> as originally planned. The remaining funding is therefore carried forward to complete the project or pay for the expense in the new fiscal year.

#### **GRANT-RELATED** (no material provided except Attachment A)

These adjustments are the result revised grant notifications or final funding awards. Grant adjustments modify revenue and expense equally. In that they are self funding there is no impact on the General Fund.

### **LIST OF CONTRACTS (Attachment B)**

Lane Manual 21.145(1) (l) permits the County Administrator to execute contracts that are specifically listed as part of the annual budget adoption order. Attachment B constitutes the required list. Included is a single letter indicating whether the contract is a Revenue or Expense contract, whether it is an Amendment or is granting an agency authority to Bill, the name of each contractor, the nature of the contract, the contract amount, and the term.

### **INTERGOVERNMENTAL AGREEMENTS/DUES (Attachment C)**

The list of Intergovernmental Agreements/Membership and Association Dues has traditionally been approved as a separate agenda item. Since this list has already been reviewed and approved by the budget committee, and since there are no further changes recommended, the list has been included as Attachment C for Board approval in a manner similar to the List of Contracts contained in Attachment B.

### **WORKSHEET OF BUDGET ADDITIONS APPROVED BY THE BUDGET COMMITTEE (Attachment D)**

A summary of budget changes approved by the Budget Committee is under development and will be attached to the final agenda memorandum.

### **POLICY ISSUES**

There are six non-General Fund add packages for Board review totaling \$2,522,204. Impact statements are attached as Attachment E.

Although not yet final, the Sheriff's Office will be bringing a General Fund reduction package to the work session as a result of the new US Marshall's Service contract falling through. Sheriff Burger will present the information.

### **Add Package – Solid Waste Disposal Fund**

#### **Public Works – Waste Management Fee Increase - \$2,076,200**

A \$10.00 Tipping Fee increase was included in Budget #1. This adjustment increases the Tipping Fee from \$10.00 to \$16.50 per ton for Waste Collection and Cell Development and Closure; \$3.50 per ton is added for Nuisance site cleanup and Waste Diversion Opportunities pursuant to Finance and Audit Committee recommendation on May 24, 2007. Increase anticipated expenditures in Cell Development: \$500,000 and Closure: \$900,000; Nuisance site cleanup: \$436,002; Waste Diversion Opportunities: \$290,668; and finally adjust operational contingency: (\$50,470).

## **Add Packages – Special Revenue Fund**

### **Sheriff's Office - Inmate Work Crew - \$340,743, 2.0 FTE Deputies**

Revenue and expense is requested to be added to the Special Revenue Fund. As a result of eliminating the Inmate Road Crew from the Road Fund, 2.0 FTE Deputies are moved over to the Special Revenue fund and is reconstituted as the Inmate Work Crew. The new work crew will be self-supporting through contracts with local jurisdictions including Cities of Eugene and Springfield, EWEB and LCC.

### **Youth Services – Emergency Support Services – \$18,000**

The department has begun to see revenue from their billing for Supervision Fees. They now anticipate receiving approximately \$18,000 in revenue from youth and families for supervision and formal accountability agreements in FY08. The department would like to use this revenue for emergency support services to youth and families who do not fall under any of their grant resources for services.

### **Youth Services – Lane ESD Funding - \$2,261**

Youth Services will receive \$2,261 more in revenue from the Lane ESD counselor grant than was originally anticipated. These funds will provide intervention services to at-risk youth in rural schools.

## **Add Packages – Land Management Fund**

### **Public Works, Land Management – 0.5 FTE Clerical Assistant - \$33,105**

Although this full-time position was eliminated from the Road Fund, the Department is requesting that this position be reestablished in the Land Management Division funded at half-time by reducing the Operational Contingency. This is a position for a developmentally disabled person.

### **Public Works, Land Management - \$85,000, 2.0 FTE Planners**

The department received a positive recommendation from the Finance & Audit Committee to increase the Long-Range Planning Surcharge Fee to offset half of the lost Video Lottery funding. Assuming the Board approves the fee increase; this Add Package seeks to appropriate the additional surcharge fee revenue and reduces the fund's reserves by \$85,000 to fully fund the restoration of the two long range planning positions previously supported by video lottery funding.

## **SUMMARY**

All adjustments are self-funding, have offsetting reductions, or there is sufficient other revenue to cover the costs.

## **F. Alternative/Options**

At the time of Adoption, the Board may choose to make adjustments to the budget. The only limitations are that:

- 1) Changes in any single fund cannot exceed \$5,000 or a 10 percent increase, whichever is greater, and
- 2) Tax levies may not be certified in an amount greater than what was approved by the Budget Committee.

#### **IV. RECOMMENDATION**

It is recommended that the Board discuss the attached list of adjustments, contracts and intergovernmental dues/agreement. The Board should also discuss and provide direction on the policy issue items.

#### **V. TIMING/IMPLEMENTATION**

Final adoption must be completed prior to July 1, 2007, in order for the County to have the spending authority for the new fiscal year. Adoption is scheduled for June 27, 2007.

#### **VI. FOLLOW-UP**

Upon final adoption, staff will prepare the forms required by ORS 294 and distribute accordingly.

#### **VII. ATTACHMENTS**

Board Order: N/A- Will provide for June 27, 2007, meeting.

Attachment A: Recommended Adjustments to the Approved FY 2007-2008 Budget

Attachment B: List of Contracts

Attachment C: List of Intergovernmental Agreements/Dues

Attachment D: Worksheet Summary of Approved Budget Committee Adds, Reductions and technical adjustments (still under development – will be attached to final agenda memo for June 27<sup>th</sup> budget Adoption).

Attachment E: Impact Statements for Add Packages

**LANE COUNTY**  
**ADJUSTMENTS TO THE APPROVED FY 2007-08 BUDGET**

Fund	Department	Item No.	Adj. Type	Description of Adjustment	FTE Chng	Revenue Change	Expense Change	Net Effect On Fund	Package Ref #
124 General Fund	Youth Services	1	TA	When the department originally thought they were going to lose the Drug Court grant at the end of June 2007 the IS Direct and Overhead was moved into the General Fund. Now that they are carrying forward over two months of the grant, they are moving the IS Direct and Overhead associated with the grant back out of the General Fund and into the Special Revenue Fund.	0.00	0	(8,998)	8,998	887
		Net Dept. Change				0.00	0	(8,998)	8,998
	Health & Human Svcs	2	TA	With the movement of the Animal Control (LCARA) program to Health & Human Services, the General Fund transfer to LCARA is also moved from General Expense to Health & Human Services so it is consolidated in one place. This will increase efficiency and allow the department to monitor all of its fund transfers in one place.	0.00	0	396,552	(396,552)	822
		Net Dept. Change				0.00	0	396,552	(396,552)
	Assessment & Taxation	3	RB	Funds are rebudgeted from FY 06-07 into FY 07-08, totaling \$20,000. This is for a road lien software module from ASIX software company that will not be completed on June 30, 2007 as originally planned. Funds are carried forward in order to complete the project.	0.00	20,000	20,000	0	897
		Net Dept. Change				0.00	20,000	20,000	0
	Public Safety	4	TA	Reduce the new COPS Meth Grant program and transfer from General Fund to Special Revenue fund. Includes moving Data Analyst position # 50304.	(1.00)	(197,446)	(197,446)	0	791
		Net Dept. Change				(1.00)	(197,446)	(197,446)	0
	General Expense	5	TA	Move General Fund transfer for LCARA to Health and Human Services to consolidate the department's funding transfers.	0.00	0	(396,552)	396,552	822
		6	TA	Adjustment to rebalance the General Fund as a result of the Youth Services adjustment above. The additional funds are placed into the Operational Reserve.	0.00	0	8,998	(8,998)	903
	Net Dept. Change				0.00	0	(387,554)	387,554	
	Net General Fund Change from Approved Budget				(1.00)	(177,446)	(177,446)	0	
225 Road Fund	Public Works	7	TA	There is no dollar amount involved. The department accidentally deleted 1.0 FTE in the Approved budget and it should only have been 0.75 FTE. This adjustment restores the 0.25 FTE only.	0.25	0	0	0	915
		8	TA	Correct FTE count in Surveyors program due to miscalculation during entry of original technical adjustments. 2.60 FTE was removed when it should have only been 2.00 FTE. This adjustment restores 0.6 FTE and \$38,728. The funding comes from the reserves resulting in a net zero dollar change overall.	0.60	0	0	0	917

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Fund	Department	Item No.	Adj. Type	Description of Adjustment	FTE Chng	Revenue Change	Expense Change	Net Effect On Fund	Package Ref #
	Public Safety	9	TA	The information given to the Budget Committee regarding eliminating the Inmate Road Crew showed a reduction of 7.00 FTE. The actual reduction should have been 7.10 FTE. This adjustment removes the additional 0.10 FTE. There is no dollar impact.	(0.10)	0	0	0	921
<b>Net Fund Change from Approved Budget</b>					<b>0.75</b>	<b>0</b>	<b>0</b>	<b>0</b>	
260 Special Revenue SubFund - Youth Svcs	Youth Services	10	RB	The Drug Court Grant was expected to end June 30, 2007. Instead, the department will have a small carryover amount of \$60,000 that will be spent in the first two months of FY08. When the Drug Court grant was going away all of the IS and Overhead charges were moved into the General Fund. Now that the grant is being carried over two months, the IS and Overhead associated with the grant are moved out of the General Fund and back into the grant program.	0.00	60,000	60,000	0	887
<b>Net Fund Change from Approved Budget</b>					<b>0.00</b>	<b>60,000</b>	<b>60,000</b>	<b>0</b>	
261 Special Revenue SubFund - Dist. Attorney	District Attorney	11	TA	This adjusts for the additional costs resulting from the corrected placement of the Child Advocacy Center (CAC) Program Mgr on the new non-represented employees' Comp Plan. The additional costs are paid for by additional revenue from the Friends of the CAC Nonprofit Organization.	0.00	11,756	11,756	0	806
<b>Net Fund Change from Approved Budget</b>					<b>0.00</b>	<b>11,756</b>	<b>11,756</b>	<b>0</b>	
263 Special Revenue Subfund - Public Safety	Public Safety	12	GR	Established a new program for COPS Meth Grant transferred over from the General Fund. The amount of the transfer is reduced (\$25,446 ) due to the grant starting in February 2007 instead of at the beginning of FY07-08. Includes moving Data Analyst position # 50304.	1.00	172,000	172,000	0	790
<b>Net Fund Change from Approved Budget</b>					<b>1.00</b>	<b>172,000</b>	<b>172,000</b>	<b>0</b>	
285 Inter- governmental Human Services Fund	Health & Human Svcs	13	GR	Technical Adjustments to appropriate additional dedicated revenue from cities of Eugene and Springfield, and grants not previously anticipated along with corresponding expenses - \$231,742. Adjustment to increase Operating Contingency and Fund Balance by \$221,591 each. Also a re-distribution of appropriations between programs within Fund 285.	0.00	453,333	453,333	0	847
		14	TA	Re-distribution of General Fund transfers between various programs with the fund. All changes result in a net zero change overall.	0.00	0	0	0	861
<b>Net Fund Change from Approved Budget</b>					<b>0.00</b>	<b>453,333</b>	<b>453,333</b>	<b>0</b>	

**LANE COUNTY**  
**ADJUSTMENTS TO THE APPROVED FY 2007-08 BUDGET**

Fund	Department	Item No.	Adj. Type	Description of Adjustment	FTE Chng	Revenue Change	Expense Change	Net Effect On Fund	Package Ref #
286 Health & Human Services Fund	Health & Human Svcs	15	GR	Reduce position #34970 from 1.0 to .8 fte and increase position #34950 from .9 to 1.0 fte. Net decrease of .1 fte. Technical Adjustments to appropriate additional grant revenue not previously anticipated and corresponding expenses in the Mental Health Grant.	(0.10)	56,754	56,754	0	858
Net Fund Change from Approved Budget					(0.10)	56,754	56,754	0	
435 Capital Improvement Fund	Management Services	16	TA	The Public Health Building (Charnelton Place) was purchased after the budget was prepared. This adjustment reduces the cash carry forward (\$1,873,039) and fund reserves to reflect the purchase of the building. This adjustment also includes increases for estimated rents and a construction award from the Health Resources Services Admin. totaling \$705,612 for building management expenses and remodeling costs to move Parole & Probation and Veteran's Services programs from the State Office Building.	0.00	(1,167,427)	(1,167,427)	0	892
Net Fund Change from Approved Budget					0.00	(1,167,427)	(1,167,427)	0	
570 Land Management Fund	Public Works	17	RX	The Economic Development Standing Committee did not approve Video Lottery Funding for Long-Range Planning. This adjustment removes the Video Lottery funding that had already been built into Proposed Budget #1 and was inadvertently included in the Approved Budget. 2.0 FTE Long-Range Planning staff are also reduced.	(2.00)	(170,000)	(170,000)	0	914
Net Fund Change from Approved Budget					(2.00)	(170,000)	(170,000)	0	
654 Information Services Fund	Information Svcs	18	TA	Reclass of pos#46930 from an Administrative Analyst to an Accounting Analyst has been approved by the Dept. of Human Resources. The additional \$4,824 in salary and benefit costs are offset by reductions in Materials & Services for a net zero change overall.	0.00	0	0	0	841
		19	TA	This adjustment adds in awards of video lottery funding approved on BCC Order 07-5-23-8 for Economic Development projects to do with the Wireless Internet in the Public Service Building - \$106,000, and Expansion of Video Conferencing - \$28,000.	0.00	134,000	134,000	0	879
Net Fund Change from Approved Budget					0.00	134,000	134,000	0	
Total All Funds					(1.35)	(627,030)	(627,030)	0	



## New Contracts

DEPT	Contractor Name	Contract Title	Type	Amount	Begin Date	End Date	Comp Select
AT	ASIX/Manatron	Ascend/New Era License and Support Agreement	E	\$118,000	7/1/2007	6/30/2008	N
CAO	Convention & Visitors Assoc. of Lane County (CVALCO)	Visitor Marketing Services	E	\$5,044,000	7/1/2007	6/30/2010	N
CAO	Lane Metro Partnership	Business Development	E	\$100,000	7/1/2007	6/30/2008	N
CAO	Lane Regional Air Protection Agency (LRAPA)	Regional Air Protection Dues	E	\$116,447	7/1/2007	6/30/2008	N
CAO	Oregon State University	Extension Services	E	\$558,293	7/1/2007	6/30/2008	N
CF	CASA of Lane County	CASA	E	\$175,400	7/1/2007	6/30/2009	N
CF	Family Relief Nursery	So. Lane Relief Nursery Services	E	\$151,600	7/1/2007	6/30/2009	N
CF	Lane Community College	Childcare Resource and Referral	E	\$250,000	7/1/2007	6/30/2009	N
CF	Relief Nursery, Inc.	Relief Nurseries	E	\$641,512	7/1/2007	6/30/2009	N
HHS	Acumen Fiscal Agent	Self-Directed Supports	B	\$109,734	7/1/2007	6/30/2008	N
HHS	Albertina Kerr Centers	DD Comprehensive Services	B	\$3,922,188	7/1/2007	6/30/2008	N
HHS	Alternative Services Oregon, Inc.	DD Comprehensive Services	B	\$1,965,309	7/1/2007	6/30/2008	N
HHS	Alternative Work Concepts	DD Comprehensive Services	B	\$169,431	7/1/2007	6/30/2008	N
HHS	Alvord Taylor	DD Comprehensive Services	B	\$2,139,142	7/1/2007	6/30/2008	N
HHS	ARC of Lane County	Self-Directed Supports	B	\$300,000	7/1/2007	6/30/2008	N
HHS	ARC of Lane County	DD Comprehensive Services	B	\$315,031	7/1/2007	6/30/2008	N
HHS	Center for Family Development	Addiction Disorder Treatment	E	\$176,133	7/1/2007	6/30/2010	Y
HHS	Community Support Brokerage	DD Comprehensive Services	B	\$353,109	7/1/2007	6/30/2008	N
HHS	DePaul Industries	Security Services - Mental Health	E	\$114,000	7/1/2007	6/30/2010	N
HHS	Dungarvin	DD Comprehensive Services	B	\$1,218,494	7/1/2007	6/30/2008	N
HHS	Emergence	Addiction Disorder Treatment	E	\$157,546	7/1/2007	6/30/2010	Y
HHS	Emergence	Community Corrections - Bridge	E	\$136,368	7/1/2007	6/30/2010	Y
HHS	EPUD	REACH, ERAP & AFP	R	\$135,000	1/1/2008	12/31/2010	N
HHS	Eugene, City of	Animal Regulation	R	\$2,000,000	7/1/2007	6/30/2010	N
HHS	Eugene, City of	Energy Assistance Intake	E	\$125,000	10/1/2007	9/30/2010	N
HHS	Goodwill Industries	DD Comprehensive Services	B	\$639,893	7/1/2007	6/30/2008	N
HHS	HACSA	Low-Income Weatherization	E	\$3,000,000	7/1/2007	6/30/2009	N
HHS	Independent Environments, Inc	DD Comprehensive Services	B	\$1,355,508	7/1/2007	6/30/2008	N
HHS	Lane Community College	DD Comprehensive Services	B	\$590,451	7/1/2007	6/30/2008	N
HHS	Lane Transit District	Transportation	B	\$454,300	7/1/2007	6/30/2008	N
HHS	LCOG	Energy Assistance Intake	E	\$100,000	10/1/2007	9/30/2010	N
HHS	McKenzie Personnel Systems	DD Comprehensive Services	B	\$255,960	7/1/2007	6/30/2008	N
HHS	OR Judicial Dept	Community Corrections - DOMC	E	\$750,436	7/1/2007	6/30/2008	N
HHS	Oregon Supported Living Program	DD Comprehensive Services	B	\$4,390,659	7/1/2007	6/30/2008	N
HHS	Oregon, State Criminal Justice Commission	Community Corrections - Drug Court	R	\$147,080	7/1/2007	6/30/2008	N
HHS	Oregon, State Dept. Human Services	Public Health Financial Assist. Award	R	\$2,381,130	7/1/2007	6/30/2008	N
HHS	Oregon, State Dept. Human Services	Managed Mental Health Services	R	\$19,500,000	1/1/2008	12/31/2008	Y
HHS	Oregon, State Dept. of Corrections	Community Corrections	R	\$10,202,273	7/1/2007	6/30/2009	N
HHS	Oregon, State Dept. of Corrections	Community Corrections - Alternatives to Incarceration Program	R	\$112,500	7/1/2007	6/30/2009	N
HHS	PeaceHealth Oregon Region	Acute Hospitalization (LCMH)	E	\$1,869,000	7/1/2007	6/30/2010	Y
HHS	PeaceHealth Oregon Region	Emergency Room Crisis Evaluations	E	\$600,000	7/1/2007	6/30/2010	Y
HHS	Pearl Buck Centers	DD Comprehensive Services	B	\$911,853	7/1/2007	6/30/2008	N
HHS	Resource Connections of Oregon	Self-Directed Supports	B	\$676,450	7/1/2007	6/30/2008	N
HHS	Shangri-La	DD Comprehensive Services	B	\$961,118	7/1/2007	6/30/2008	N
HHS	South Lane Maintenance	DD Comprehensive Services	B	\$144,940	7/1/2007	6/30/2008	N
HHS	Sponsors	Community Corrections -Housing, Crisis Support & Transition Services	E	\$608,353	7/1/2007	6/30/2010	Y
HHS	Springfield, City of	Animal Regulation	R	\$880,275	7/1/2007	6/30/2010	N
HHS	Supported Employment Services, Inc.	DD Comprehensive Services	B	\$94,361	7/1/2007	6/30/2008	N

## List of Contracts FY 2007-2008

## Attachment B

## New Contracts

DEPT	Contractor Name	Contract Title	Type	Amount	Begin Date	End Date	Comp Select
HHS	White Bird	Addiction Disorder Treatment	E	\$118,758	7/1/2007	6/30/2010	Y
HHS	Willamalane	Energy Assistance Intake	E	\$100,000	10/1/2007	9/30/2010	N
HHS	Willamette Family	Addiction Disorder Treatment	E	\$2,619,308	7/1/2007	6/30/2010	Y
IS	LCOG	Telephone Services	E	\$142,835	7/1/2007	6/30/2008	N
IS	LCOG	Regional GIS/CPA Agreement	E	\$110,749	7/1/2007	6/30/2008	N
IS	Regional Executive Group	RIS Partner Services Agreement	R	\$9,242,268	7/1/2007	6/30/2008	N
IS	Regional Executive Group	AIRS Conversion IGA	R	\$11,043,271	6/1/2007	6/30/2011	N
PW	City of Springfield	Right-of-Way Acquisition Services Agreement	R	\$200,000	36 months from execution		N
PW	Lane Transit District	County Transit District Pioneer Parkway/Int'l Way Design Services	R	\$900,000	36 months from execution		N
PW	OBEC Consulting Engineers	On-Call Bridge Design and Other Civil Engineering Services	E	\$75,000	12 mo. from execution w/ option to extend up to 36 mo. and to \$225,000		Y
PW	ODOT	Flexible Services Maintenance Agreement	R	\$600,000	36 months from execution		N
PW	Otak, Inc.	On-Call Bridge Design and Other Civil Engineering Services	E	\$75,000	12 mo. from execution w/ option to extend up to 36 mo. and to \$225,000		Y
SO	Creswell, City of	Law Enforcement	R	\$372,850	7/1/2007	6/30/2008	N
SO	Eugene Water & Electric Board	Inmate Work Crew Projects	R	\$200,000	7/1/2007	6/30/2012	N
SO	Eugene, City of	Inmate Housing	R	\$610,747	7/1/2007	6/30/2009	N
SO	Lane Community College	Inmate Education	E	\$140,133	7/1/2007	6/30/2008	N
SO	Oregon State Marine Board	Law Enforcement	R	\$442,905	7/1/2007	6/30/2008	N
SO	Springfield, City of	Inmate Housing	R	\$190,859	7/1/2007	6/30/2008	N
SO	State of Oregon (Price Agreement)	PO - Purchase of Crown Vics	E	\$150,000	7/1/2007	6/30/2008	Y
SO	Veneta, City of	Law Enforcement	R	\$564,627	7/1/2007	6/30/2008	N
YS	Lane Workforce Partnership	WIA contract	R	\$132,000	7/1/2007	6/30/2008	N
YS	Looking Glass Youth & Family Services	Pathways Contract	E	\$513,924	7/1/2007	6/30/2008	Y
YS	Looking Glass Youth & Family Services	Bridges Contract	E	\$289,270	7/1/2007	6/30/2008	Y
YS	Oregon Dept. of Human Services	BRS Reimbursement	R	\$858,181	7/1/2007	6/30/2008	N
YS	Oregon State (JCCP)/OYA	JCP Basic & Diversion	R	\$1,490,590	7/1/2007	6/30/2009	N
YS	Oregon State (JCCP)/OYA	JCP Prevention	R	\$407,846	7/1/2007	6/30/2009	N
YS	Oregon Youth Authority	Wraparound Services	R	\$180,672	7/1/2007	6/30/2009	N
YS	OSLC Community Programs	Treatment Foster Care Services	E	\$135,070	7/1/2007	6/30/2008	Y

## TYPE

E Expense  
R Revenue  
B Billing Authority

Comp Select Was competitive selection required for this contract?

## Amendments

DEPT	Contractor Name	Contract Title	Type	Amendment Amount	New Contract Total	As Amended		Comp Select
						Begin Date	End Date	
CAO	Cassidy & Associates	Federal Lobbying	E	\$222,500	\$438,500	2/1/2007	1/31/2009	N
CF	Birth To Three	Healthy Start Intensive Home Visiting	E	\$55,381	\$498,435	7/1/2005	9/30/2007	Y
CF	Relief Nursery	Healthy Start Intensive Home Visiting	E	\$56,984	\$512,857	7/1/2005	9/30/2007	Y
DA	Sacred Heart Medical Center	Morgue Services	E	\$63,440	\$416,440	7/1/2001	6/30/2008	N
HHS	Barr, Bonny	Nurse Practitioner Services - LCMH	E	\$69,120	\$207,360	1/1/2006	12/31/2009	Y
HHS	ElderHealth & Living Corporation	Mental Health Services	B	\$900,000	\$2,700,000	8/1/2006	7/31/2009	Y
HHS	Emergence	Problem Gambling Treatment	E	\$384,042	\$712,397	7/1/2006	6/30/2008	Y
HHS	Emergence	Community Corrections - Drug Court	E	\$332,318	\$865,864	10/1/2005	6/30/2008	Y
HHS	Eugene 4J School District	School Based Health Care	E	\$68,400	\$155,085	7/1/2006	6/30/2008	N
HHS	Eugene, City of	Mental Health Services	R	\$100,000	\$200,000	7/1/2006	6/30/2008	N
HHS	EWEB	EWEB Customer Care	R	\$806,000	\$3,224,000	8/5/2004	12/31/2008	N
HHS	Freedman, Bazil	Psychiatric Services - MH	E	\$72,000	\$216,000	7/1/2005	6/30/2008	Y
HHS	Genoa HealthCare LLC	Pharmacy Services	B	\$1,000,000	\$3,000,000	7/1/2005	6/30/2008	Y
HHS	Halfway House	Mental Health Services	B	\$600,000	\$1,800,000	7/1/2005	6/30/2008	Y
HHS	HIV Alliance	Intravenous Drug Users/CTRS	E	\$36,000	\$104,000	7/1/2005	6/30/2008	Y
HHS	HIV Alliance	Dental Clinics	R	\$92,080	\$148,150	3/1/2007	8/31/2008	Y
HHS	Laurel Hill Center	Mental Health Services	B	\$400,000	\$1,200,000	7/1/2005	6/30/2008	Y
HHS	Oregon, State Dept. Human S	Foodborne	E	\$59,849	\$149,008	7/1/2005	6/30/2008	N
HHS	Quality Medical Transcripts	Transcription Services	E	\$95,000	\$285,000	7/1/2006	6/30/2009	Y
HHS	SCAR/Jasper Mountain	Child & Adolescent Crisis Response	E	\$400,000	\$1,200,000	7/1/2005	6/30/2008	Y
HHS	Secure Transportation	Transportation - Mental Health Clients	E	\$50,000	\$150,000	7/1/2006	6/30/2009	Y
HHS	ShelterCare	Mental Health Services	E	\$495,000	\$1,485,000	7/1/2005	6/30/2008	Y
HHS	ShelterCare	Mental Health Services	B	\$3,400,000	\$10,200,000	7/1/2005	6/30/2008	Y
HHS	South Lane Mental Health	Mental Health Services	B	\$400,000	\$1,200,000	7/1/2005	6/30/2008	Y
HHS	Springfield High School	Nurse Practitioner Services	R	\$60,000	\$233,486	1/1/2004	6/30/2008	N
HHS	Vergamini, Jerome	Psychiatric Services - LCMH	E	\$92,160	\$276,480	7/1/2006	6/30/2009	Y
HHS	WhiteBird	Mental Health Services	E	\$84,000	\$252,000	7/1/2005	6/30/2008	Y
HHS	WhiteBird	PATH homeless grant	E	\$56,960	\$170,880	10/1/2005	9/30/2008	Y
HHS	Willamette Family Treatment Center	Nurse Services	E	\$69,000	\$195,170	7/1/2005	6/30/2008	Y
PW	BRING Recycling	WM06/07-04 Full Line Recycling Svcs	E	\$253,084	\$379,626	7/1/2006	6/30/2009	Y
SO	EWEB, Cities of Eugene/Springfield	Regional Interoperable Comm Proj	E	\$125,000	\$220,667	05/01/06	8/31/2009	N
YS	City of Eugene	Supervised Youth Work Crew	R	\$50,000	\$209,000	7/1/2004	6/30/2008	N

## TYPE

E Expense  
R Revenue  
B Billing Authority

Comp Select Was competitive selection required for this contract?

# FY 07-08 Approved Budget

## Intergovernmental Agreements, Dues, and Association Costs

### Attachment C

Agency / Association	FY 04-05 Adjust Budget	FY 05-06 Adjust Budget	FY 06-07 Current Budget	FY 07-08 Proposed Budget	Funding Breakdown		
					Disc. Gen Fund	Road Fund	Video Lottery
Lane Council of Gov. Dues	68,682	77,405	<b>83,349</b>	<b>86,634</b>		43,317	43,317
Assoc. Oregon Counties (AOC) Total	83,888	85,818	<b>86,818</b>	<b>88,667</b>	44,567	44,100	
- Association Dues	44,000	45,012	<b>46,587</b>	<b>48,217</b>			
- Public Lands Dues	14,888	15,231	<b>15,231</b>	<b>15,450</b>			
- Subcomm. on Fed. Forest Issues	25,000	25,000	<b>25,000</b>	<b>25,000</b>			
Assoc. Or. Counties - Video Lottery Defense	0	0	<b>2,499</b>	<b>3,573</b>			3,573
Council of Forest Trust Lands	3,420	3,696	<b>3,696</b>	<b>4,909</b>		4,909	
Council of Forest Trust Lands - Legal Fees	0	0	<b>10,000</b>	<b>10,000</b>		10,000	
Local Government Boundary Commission	21,933	22,742	<b>23,538</b>	<b>23,538</b>	23,538		
Oregon Coastal Zone Mgmt Assoc.	8,500	8,500	<b>8,500</b>	<b>8,500</b>			8,500
East Lane Soil & Water Conser. Dist.	13,380	13,380	<b>13,848</b>	<b>14,332</b>			14,332
National Assoc. of Counties Dues (NACO)	5,882	6,047	<b>6,259</b>	<b>6,478</b>	4,535	1,944	
Lane Regional Air Protection Authority	99,258	101,541	<b>113,151</b>	<b>116,447</b>		116,447	
Cascade Pacific RC & D	400	400	<b>400</b>	<b>400</b>			400
Metropolitan Partnership	100,000	100,000	<b>100,000</b>	<b>100,000</b>			100,000
O&C Membership Dues	37,893	40,097	<b>40,097</b>	<b>40,097</b>	40,097		
O&C Legal Dues	7,500	7,500	<b>7,500</b>	<b>7,500</b>	7,500		
Metro Cable Television	54,409	58,218	<b>60,838</b>	<b>63,576</b>	63,576		
Cascadia Task Force/So. Will. Res. Corridor	995	995	<b>995</b>	<b>995</b>			995
Food for Lane County - Grass Roots Garden	1,000	1,000	<b>2,000</b>	<b>1,000</b>	1,000		
Unallocated Contingency	0	0	<b>0</b>	<b>0</b>			
<b>TOTAL</b>	<b>507,140</b>	<b>526,763</b>	<b>563,488</b>	<b>576,647</b>	<b>184,813</b>	<b>220,717</b>	<b>171,117</b>

**Attachment D: Worksheet Summary of Approved Budget Committee Adds,  
Reductions and Technical Adjustments – still under development**

**Attachment E: Impact Statements for the Add Packages below: (following pages)**

**Public Works – Waste Management Fee Increase - \$2,076,200**

**Sheriff's Office - Inmate Work Crew - \$340,743, 2.0 FTE Deputies**

**Youth Services – Emergency Support Services – \$18,000**

**Youth Services – Lane ESD Funding - \$2,261**

**Public Works, Land Management – 0.5 FTE Clerical Assistant - \$33,105**

**Public Works, Land Management - \$85,000, 2.0 FTE Planners**

**FY 2007-08**  
**BUDGET IMPACT STATEMENT**  
**– INCREASE –**

Department: Public Works Type of Change: Add  
Division/Program: Waste Management Dept/Div Priority: 1 of 1  
Package Title: PW – WMD Bdgt1.b FEE INC Decision Pkg #: 854  
Affected Service: Operations – Disposal Effective Date: TBD  
SML Ops/Master Recycling Program

<b>Fiscal Impact:</b>	Revenue	\$2,076,200
	Nuisance site cleanup	436,002
	Waste Diversion Opportunities	290,668
	Operational Contingency	(50,470)
	Reserves for Future Projects	500,000
	Reserves for closure/post closure	900,000
	Total Expense	\$2,076,200
	FTE	0.0

**Description & Justification:** Financial analysis completed in the spring of 2007 indicated that a fee increase of \$16.50 per ton is needed to provide stability in the Solid Waste Management Division (WMD) for three to four years. This increase would maintain operations and provide revenue to maintain the reserves necessary to meet DEQ's requirements for landfill closure and post closure reserves. Waste Management staff presented a fee increase request to Finance and Audit in May 2007.

Finance & Audit reviewed the request and financial analysis reports. The F&A committee was interested in developing revenue that will assist the County in cleaning up Nuisance sites and in developing an opportunity fund for Waste Diversion. Thus, the F&A committee recommended an additional fee of \$3.50 per ton for these two programs.

The fee increase of \$20.00 per ton is requested effective September 1, 2007.

**Long Term Outlook:** The fee increase will allow WMD to meet the costs associated with material and services, and to continue to fully contribute to the development, closure and post-closure reserve funds to comply with regulation and policy.

**Service Impact:** The addition of two new programs, Nuisance site cleanup and Waste Diversion Opportunities pursuant to Finance & Audit Committee recommendation will provide new services to the Lane County Community and may assist in increasing the Waste Diversion/recycling rates.

The increase to Cell Development and Closure will increase reserves necessary to maintain compliance with our closure post-closure financial assurance requirements with the DEQ.

**FY 2007-08  
BUDGET IMPACT STATEMENT  
ADDITION**

Department:	<u>Lane County Sheriff's Office</u>	Type of Change:	<u>Service Change</u>
Div./Program:	<u>Corrections/Inmate Crew</u>	Dec. Pkg No.:	<u>827</u>
Package Title:	<u>Inmate Work Crew Add</u>	Dept./Div. Priority:	<u>1</u>
Affected Service:	<u>Alternative Programs</u>	Effective Date:	<u>1 July 2007</u>

**Fiscal Impact:**

Revenue	\$	340,743
Personnel Svcs	\$	210,648
M&S	\$	130,095
Capital Outlay	\$	
Capital Projects	\$	
Total Expense	\$	<u>340,743</u>

Net Cost	\$	0	FTE	2.0
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**Description & Justification:**

With the deletion of the Inmate Road Crew program previously funded by the Lane County Road Fund, the Sheriff's Office is requesting to add the Inmate Work Crew program as a self-supporting alternative to incarceration for offenders. In lieu of jail time, offenders will perform certain maintenance work for city/agency projects. Contracts presently in the works with City of Eugene, City of Springfield, Eugene Water & Electric Board and Lane Community College are estimated to support 2.0 FTE deputies.

**Long Term Outlook:**

We will continue to acquire more contracts and increase the program throughout the fiscal year. Should the Secure Rural Schools Funding be eliminated, the Sheriff's Office would already have in place an Inmate Work Crew program which would be expanded to include additional contracts and the work now performed by our Community and Forest Crews.

**Service Impact:**

The primary focus of the Inmate Work Crew is on offenders that are ordered to serve short sentences of 20 days or less. The work crew is a dimension of custody which permits reduction in jail crowding, participation in an alternative custody/work program, an opportunity for the sentenced inmate to continue employment during non-custody days and retribution to the community.

**FY 2007-08  
BUDGET IMPACT STATEMENT  
ADDITION**

Department:     Youth Services     Type of Change\*: **add revenue**  
Division/Program:     Special Projects     Dept/Div Priority:                       
Package Title:     Supervision and FAA Fees     Decision Pkg #:                       
Affected Service: Emergency Support Services to youth/families Effective Date:     7/1/07    

<b>Fiscal Impact:</b>	Revenue	\$ 18,000	
	Personnel	\$	
	M&S	\$ 18,000	
	Cap Outlay	\$	
	Cap Projects	\$	
	Transfers	\$ <u>                    </u>	
	Total Expense	\$ 18,000	
	Net Cost	\$ 0.00	FTE 0.0

**Description & Justification:** Additional revenue from implementation of fees for supervision of adjudicated youth and youth on Formal Accountability Agreements. These fees are paid by youth and families according to ORS 419C, 419C.449, 419C570(D), and 419C.443 and authorized by section 60.880 of the Lane Manual. We would like to use these funds to cover the costs of counseling, treatment, and emergency support services for youth and families who do not fall under the services of our other grants and/or programs.



**FY 2007-08  
BUDGET IMPACT STATEMENT  
ADDITION**

Department:     **Youth Services**     Type of Change\*: **add revenue**

Division/Program:     **Safe Schools/Counseling Unit**     Dept/Div Priority:           

Package Title:     **Rural Safe Schools Counselors**     Decision Pkg #:           

Affected Service: Prevention Services to at-risk youth in rural schools Effective Date:     **7/1/07**    

<b>Fiscal Impact:</b>	Revenue	\$ 2,261	
	Personnel	\$	
	M&S	\$ 2,261	
	Cap Outlay	\$	
	Cap Projects	\$	
	Transfers	\$ <u>          </u>	
	Total Expense	\$ 2,261	
	Net Cost	\$ 0.00	FTE 0.0

**Description & Justification:** Additional revenue from Lane County Education School District to provide intervention services to at-risk youth in rural schools. Lane County Juvenile Counselors are on site to provide intervention, support and skill development to youth who had one or more risk factors for becoming involved in the juvenile justice system.

**Long Term Outlook:**

**Service Impact:** Additional award amount will help cover the cost of the juvenile counselors in the rural schools. This amount is an addition to the amount previously budgeted.

**FY 2007-08**  
**BUDGET IMPACT STATEMENT**  
**- INCREASE -**

Department: Public Works Type of Change: Add  
Division/Program: Land Management Dept/Div Priority: 1  
Package Title: PW LMD add .5 FTE Clerical Decision Pkg #: 911  
Affected Service: Admin Support Effective Date: 7/01/2007

<b>Fiscal Impact:</b>	Revenue	\$	
	Personnel	\$ 33,105	
	M&S	\$	
	Cap Outlay	\$	
	Oper. Conting.	<u>\$(33,105)</u>	
	Total Expense	\$ 0	
	Net Cost	\$ 0	FTE .50

**Description & Justification:** This Add Package adds .5 FTE Clerical support in Budget Year 07-08. Previously this employee was paid as at 1.00 FTE by Public Works Administrative Division – Road Fund 225, with the employee working 30% of her time for PW Admin and 60% of her time in Land Management Admin. The full time FTE was eliminated from PW Admin Division as part of the cut in Road Fund personnel and expenditures. Land Management Division is requesting to add this employee at .50 FTE as a Fund 570 expense to continue the clerical support to the Division.

**Long Term Outlook:** The increase in .5 FTE allows for continued filing and assistance with back-file conversion.

**Service Impact:** The anticipated impact of this addition is continued clerical support to Admin staff in the Land Management Division.

**FY 2007-08**  
**BUDGET IMPACT STATEMENT**  
**- Increase -**

Department: Public Works Type of Change: Add  
Division/Program: Land Management Dept/Div Priority: 1  
Package Title: PW LMD Long Rng Plan Surcharge Decision Pkg #: 912  
Affected Service: Long Range Planning Effective Date: 7/01/2007

<b>Fiscal Impact:</b>	Revenue	\$ 85,000	
	Personnel	\$ 170,000	
	M&S	\$	
	Cap Outlay	\$	
	Cap Projects	\$	
	Transfers	\$	
	<u>Op. Reserves</u>	<u>\$ (85,000)</u>	
	Total Expense	\$ 85,000	
	Net Cost	\$ 0	FTE 2.00

**Description & Justification:** There is a Board Order Packet to be presented June 20, 2007 to increase the Long Range Planning Surcharge from 7.5% to 10%. This Add Package restores 2 Long Range Planning FTE eliminated with the loss of Video Lottery Proceeds. Anticipated Revenue will restore half the FTE; the other half will be restored through reduction of Operational Contingency.

**Long Term Outlook:** This Add package restores only half the Revenue necessary to maintain current service levels.

**Service Impact:** The anticipated impact of the increase in Long Range Planning Surcharge will help to maintain current levels of service.